

## Student Biweekly Compensation or Commission Timesheet

This form needs to be filled out and signed each week for students that are on a Biweekly Compensation or Commission hire. It should be retained by the Employing office for 3 years after the student's termination.

Student BGSU ID#: \_\_\_\_\_

Supervisor's Name: \_\_\_\_\_

Employee Record #: \_\_\_\_\_

Department ID #: \_\_\_\_\_

Employee Name: \_\_\_\_\_

Department Name: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_

Date	In	Out	In	Out	Total Hours & Minutes (in decimals)
<b>Total Time</b>					

Additional Comments: