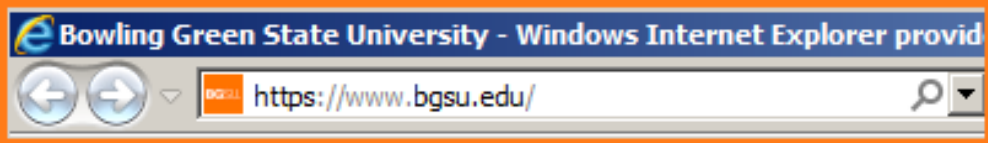
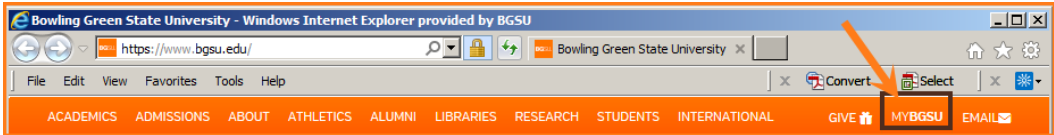
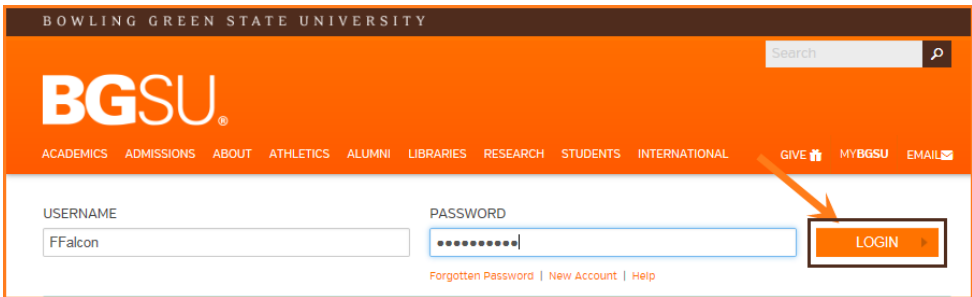
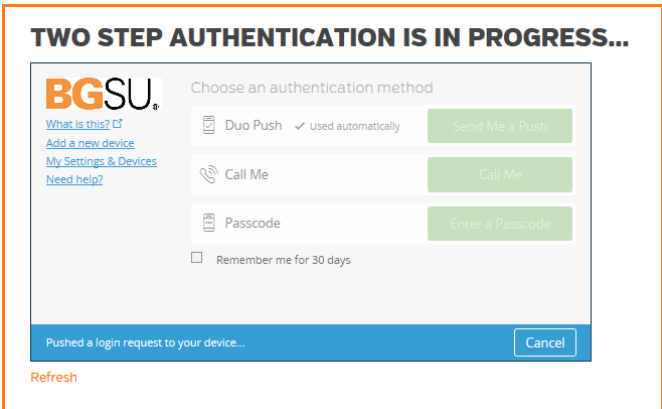
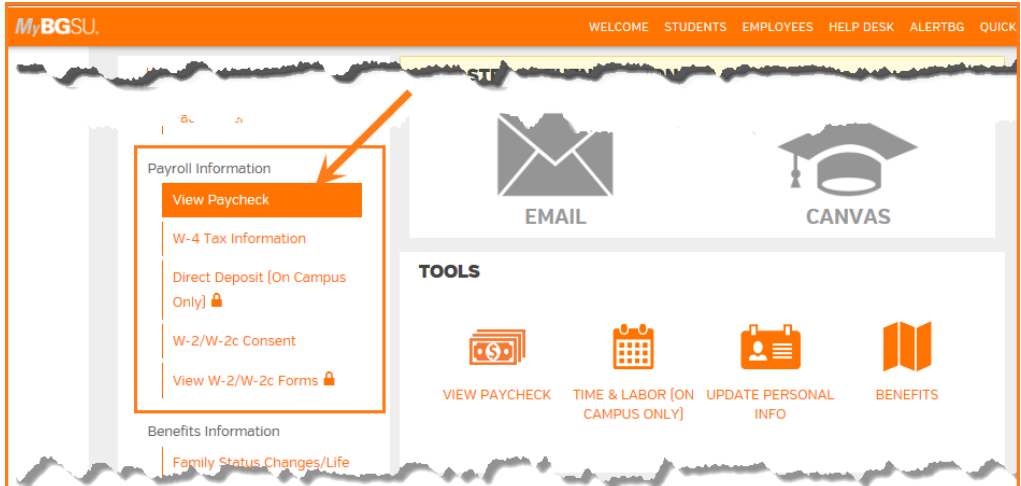
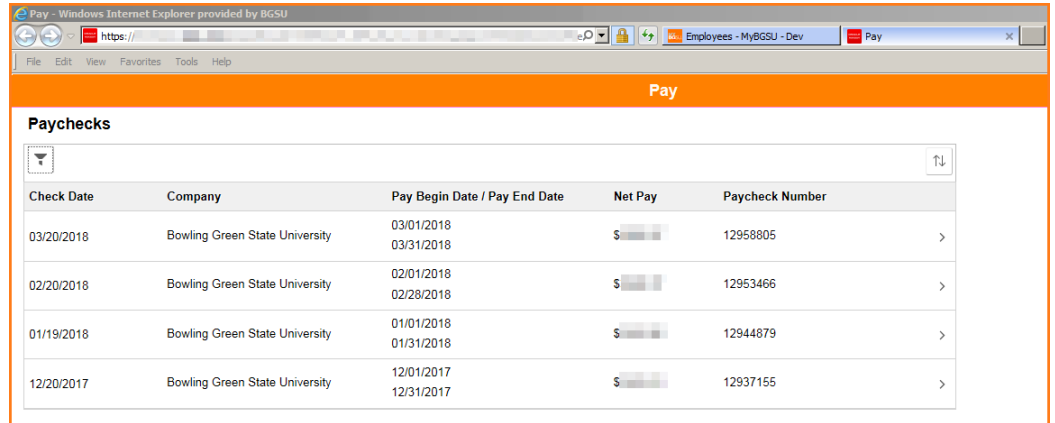


View Paycheck

<p>Begin the process at the bgsu.edu home page.</p> <p><i>Note: Please use Internet Explorer</i></p>	
<ul style="list-style-type: none">Click MyBGSU	
<ul style="list-style-type: none">Enter USERNAME and PASSWORD <p><i>Note: These will be your BGSU network credentials.</i></p> <ul style="list-style-type: none">Click Login	
<ul style="list-style-type: none">Complete the Two Step Authentication Process	
<p>Under the Payroll Information section,</p> <ul style="list-style-type: none">Click View Paycheck	

View Paycheck

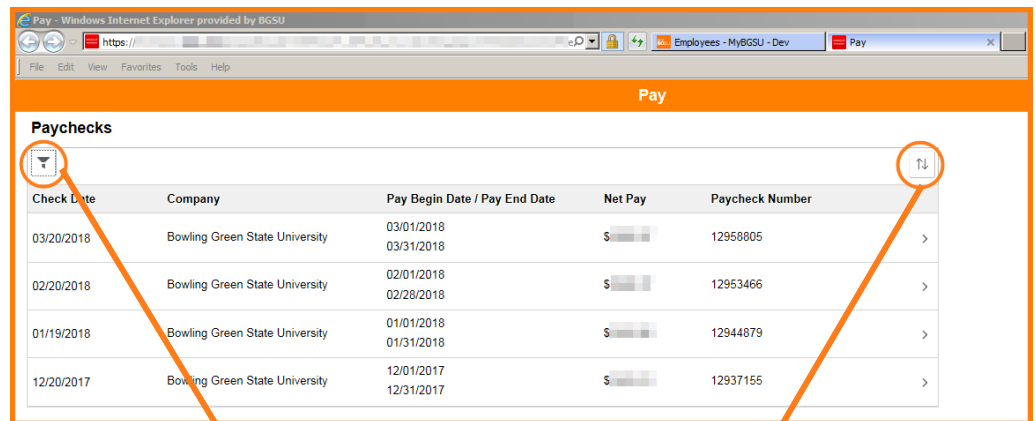
The Paycheck Summary opens in a new tab.



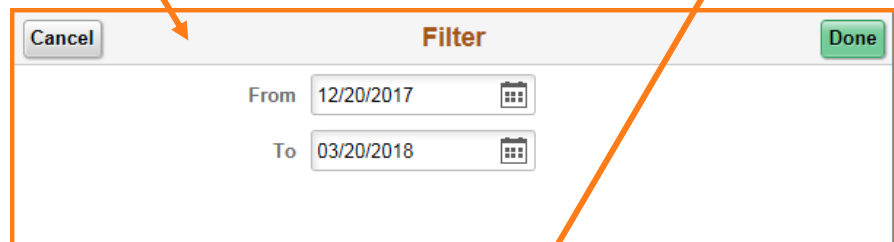
Check Date	Company	Pay Begin Date / Pay End Date	Net Pay	Paycheck Number
03/20/2018	Bowling Green State University	03/01/2018 03/31/2018	\$ [REDACTED]	12958805
02/20/2018	Bowling Green State University	02/01/2018 02/28/2018	\$ [REDACTED]	12953466
01/19/2018	Bowling Green State University	01/01/2018 01/31/2018	\$ [REDACTED]	12944879
12/20/2017	Bowling Green State University	12/01/2017 12/31/2017	\$ [REDACTED]	12937155

This view shows the last four paychecks.

- If you would like to select a different date range, click on the **filter** icon
- There is also an option to change the **sort** order.



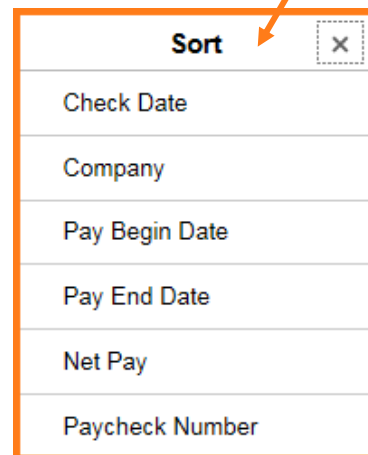
Check Date	Company	Pay Begin Date / Pay End Date	Net Pay	Paycheck Number
03/20/2018	Bowling Green State University	03/01/2018 03/31/2018	\$ [REDACTED]	12958805
02/20/2018	Bowling Green State University	02/01/2018 02/28/2018	\$ [REDACTED]	12953466
01/19/2018	Bowling Green State University	01/01/2018 01/31/2018	\$ [REDACTED]	12944879
12/20/2017	Bowling Green State University	12/01/2017 12/31/2017	\$ [REDACTED]	12937155



Cancel **Filter** Done

From 12/20/2017 [Calendar Icon]

To 03/20/2018 [Calendar Icon]



Sort [Close Icon]

Check Date

Company

Pay Begin Date

Pay End Date

Net Pay

Paycheck Number

View Paycheck

To view and print a paycheck:

- Click anywhere on the line for additional information.
- The paycheck Summary opens in the same tab.
- Click **View PDF Paycheck** to view and print (this will open in another internet tab)

Pay - Windows Internet Explorer provided by BGSU
https://hcm92gna.bgsu.edu/psc/ps/BG_SualURL= Employees - MyBGSU - Dev Pay

Paycheck Summary

[Bowling Green State University](#)
Specialist

Earnings	\$	
Taxes	\$	
Deductions	\$	
Net Pay	\$	

Payment Date 03/20/2018
Pay Begin Date 03/01/2018
Pay End Date 03/31/2018

Earnings	>
Taxes	>
Before-Tax Deductions	>
After-Tax Deductions	>
Net Pay Distribution	>

[View PDF Paycheck](#)

There are additional details available.

- Click anywhere on the line for additional information.

Paycheck Summary

[Bowling Green State University](#)
Specialist

Earnings	\$	
Taxes	\$	
Deductions	\$	
Net Pay	\$	

Payment Date 03/20/2018
Pay Begin Date 03/01/2018
Pay End Date 03/31/2018

Earnings	>
Taxes	>
Before-Tax Deductions	>
After-Tax Deductions	>
Net Pay Distribution	>

[View PDF Paycheck](#)

View Paycheck

The details open in the same window.

- The details for the check selected appear.

Earnings [X]

Selected Check | Year-to-Date

Gross Earnings \$ [REDACTED]
 Net Pay \$ [REDACTED]
 Payment Date 03/20/2018
 Pay Begin Date 03/01/2018
 Pay End Date 03/31/2018

Details 4 rows [↑↓]

Type / Rate	Hours / Units	Amount
Regular Earning-Administrative		[REDACTED]
Personal Leave Usage 28.198558	3.50	[REDACTED]
Sick Leave usage 28.198558	7.00	[REDACTED]
Vacation Leave Usage 28.198558	8.00	[REDACTED]

- Click the **Year-to-Date** heading to see additional details.

Earnings [X]

Selected Check | Year-to-Date

Gross Earnings \$ [REDACTED]
 Net Pay \$ [REDACTED]
 Payment Date 03/20/2018

Details 4 rows [↑↓]

Type	Hours / Units	Amount
Regular Earning-Administrative	520.00	[REDACTED]
Personal Leave Usage	8.50	[REDACTED]
Sick Leave usage	62.00	[REDACTED]
Vacation Leave Usage	30.00	[REDACTED]

- When finished viewing the details, simply click the **X** in the upper right to close.

Earnings [X]

Selected Check | Year-to-Date

Gross Earnings \$ [REDACTED]
 Net Pay \$ [REDACTED]
 Payment Date 03/20/2018

Details 4 rows [↑↓]

Type	Hours / Units	Amount
Regular Earning-Administrative	520.00	[REDACTED]
Personal Leave Usage	8.50	[REDACTED]
Sick Leave usage	62.00	[REDACTED]
Vacation Leave Usage	30.00	[REDACTED]

View Paycheck

- When finished viewing, simply click the **X** in the upper right to close.

Paycheck Summary

Bowling Green State University
Specialist

Earnings \$ [redacted]
Taxes \$ [redacted]
Deductions \$ [redacted]
Net Pay \$ [redacted]

Payment Date 03/20/2018
Pay Begin Date 03/01/2018
Pay End Date 03/31/2018

Earnings >
Taxes >
Before-Tax Deductions >
After-Tax Deductions >
Net Pay Distribution >

[View PDF Paycheck](#)

- Click on the **X** to close the Internet tab

Pay

Paychecks

Check Date	Company	Pay Begin Date / Pay End Date	Net Pay	Paycheck Number	
03/20/2018	Bowling Green State University	03/01/2018 03/31/2018	\$ [redacted]	12958805	>
02/20/2018	Bowling Green State University	02/01/2018 02/28/2018	\$ [redacted]	12953466	>
01/19/2018	Bowling Green State University	01/01/2018 01/31/2018	\$ [redacted]	12944879	>
12/20/2017	Bowling Green State University	12/01/2017 12/31/2017	\$ [redacted]	12937155	>