

Instructions for BCI/FBI

If you are a Senior who will graduate this ACADEMIC YEAR (Methods and/or Student Teaching):

For **BOTH** the BCI and FBI, the fingerprint codes you should use are as follows:

BCI – 3319.291

FBI – 3319.291

These should be sent to **BOTH:**

Ohio Department of Education

AND

Office of Educator Preparation and Partnerships

101 Education Building

BGSU

Bowling Green, Ohio, 43403

ATTN: Michelle Fry

If you are in an early field course, check with your instructor before you get a BCI/FBI Background Check to be sure you need one (Some courses will NOT).

IF you DO:

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EIEC Juniors –

Please follow the directions from your program coordinator for a preschool setting.